

Tiptree Medical Centre PPG Meeting
20th October 2025
12.30pm – 1.30pm
Chair – Annette Bloomfield

Present: 10 PPG Members, MC, CS, CB, JB, MO, CP, VT, CW, CJ, CD
Medical Centre Staff: AB, JA, MH
Apologies: JC, MB and MB PPG Member

Item	Subject	Action
1	Welcome and Apologies AB welcomed everyone to the meeting and sent apologies for those that were not in attendance to the meeting today. 2 PPG members have handed in their resignation, Carol and Karen. AB wanted to share how grateful she was for the support that they've given/provided to the practice over the years. Welcome to Carla, who has joined the PPG.	
2	Minutes of the previous meeting Minutes of previous meeting signed off and emailed to all members.	
3	Matters arising from the last meeting AB Thanked the PPG members that took part in the Flu clinic day at the surgery. (Chris, Janet, Christine, Michelle and her Husband). The bake sale raised £357.70 +gift aid and over £1,000 has been raised for the Child Bereavement Charity, the surgery will be continuing with this through to their Christmas fundraising. AB Has contacted the Gazette to highlight this fundraising achievement, awaiting to hear back from them about publishing said article. Ben from the Child Bereavement charity will be in touch to advise what the raised money will cover/go towards.	
4	Staff News AB updated the PPG members that Ian McKenna (Paramedic), Elizabeth Field (GP), Emmanuel Obiabo (GP) and Nina Cass (Diabetic Nurse) have all joined the surgery. Michaela, Dr Rebecca Denis Le Seve and Dr Lanlin Liu are starting their Maternity leaves immintently, wishing them all the best.	

	New receptionist Tina will be joining the surgery, which allows Receptionist Harriett to have a phlebotomy clinic and Hollie will be moving up to Admin to cover Michaela's work. AB to provide the number of full time equivalent GPs now	AB
5	Garden Update CW advised he had spruced up the front garden and has also been consulting with Perrywoods Garden Centre, they have accepted to adopt the garden space out the front of the surgery with new sensory smelling plants. Once they have finished setting up their new Garden Centre store, they will be sorting the surgery garden with a view to add a plaque/sign to state adopted/taken care of by Perrywoods Garden Centre. There is a question around an outside tap? Do we have one/Can we get one fitted?	AB/Partners
6	The Colte Partnership AB advised there is no new update about leaving the Colte Partnership, confirmed it was simply Partners decision to move forward as a stand alone surgery. MO asked how that impacts OOH/EA. AB confirmed will need to await further details around our neighbourhood surgeries and PCN.	
7	Flu/Covid AB advised the surgery has administered 979 Covid vaccinations and 2392 Flu vaccinations, in just over 2 weeks. We've also seen a big improvement in our Child Imms and moved up to the top of the leaderboard. CS queried if any patients had been upset about their eligibility over the Covid vaccination at the surgery. AB advised yes due to the NHS sending out a message advising eligibility based on 2024 records. Patients affected received an apology from the surgery. JA Confirmed all vaccination eligibility will be advertised on the Gov website	
8	Group Discussion CW – Appointed Chair CS – Appointed Vice Chair Still open to offers on the Secretary role. CJ has some ideas to bring forward, one being looking at PPG members strengths/experiences, to capitalise on what changes can be made through patient's suggestions. Also, advertisements around how patients could best utilise their appointment time.	

	AB to implement a PPG suggestions box, for the PPG chair to hold the key and organise with the other members about going through them and seeing what suggestions can be acted upon. Chair and Vice Chair to organise setting up the PPG email address, to be used for patients with their suggestions (those that find travelling difficult/not as easy as those in the village to use the PPG box). AB Email will need a disclaimer that although the PPG work alongside the surgery, the mail box is not monitored for urgent requests, by clinicians etc. MO Has set up a PPG facebook page, the current 5 team members will be able to invite other PPG members/approve their requests to join. AB Will Caverley (City Councillor) has requested a meeting with management and partners. Chair and Vice Chair to liase how to put together the teams strengths, history, work etc to see if they can help patients who may not need to see a clinician but just want to be heard around their concerns/day to day life etc. JB advised the Samaritans are equipped to listen and don't get enough recognition for this.	
9	Any Other Business JA advised the PPG waiting list is now empty, anyone who wishes to join can request this on application forms (for new patients) / in time email the PPG email address. Newest members who registered within the year and online, did not see any request to join the surgery PPG. MO Requesting some additional help from PPG Members with the newsletter/publications	JA
10	Date of next Meeting TBA	